

SWTJC Policy Manual

Southwest Texas Junior College has enlisted the services of Texas Association of School Boards (TASB) to review and update all legal and local College Policies. These policies will be online for all college trustees, administrators, faculty and staff to access. TASB will continually keep all legal policies updated and will add any new local policies approved by the Board of Trustees of SWTJC. The manual is available on the SWTJC web site and can also be found at the following web address: <http://pol.tasb.org/Home/Index/1174>

Academic Freedom	EJA (Local)
Affirmative Action	DAA
Board of Trustees	BA-BF
College President	BFA-BFD
Conflict of Interest/Intellectual Property Policy	DBD (Legal and Local)
Contract/Non-Contract Personnel	DCA, DCB, DCA
Copyrighted Material	CT
Curriculum Design	EFA (Legal and Local)
Employee Rights & Privileges	DG
Employee Standards of Conduct	DH
Employee Welfare	DI, DIA
Equal Employment Opportunity	DAA
Examinations	EGAA, EGAB
Faculty Absences	DEC
Governance	BAA, BBE
Grading & Withdrawals	EGA
Grievances	DGBA (Legal and Local)
Harassment	DIA
Health Insurance	CKD
Hiring Practices	DC (Legal and Local)
Instructional Arrangements	ECC
Instructional Resources/ Copyrighted Materials	EDA, CT (Legal)
Instructional Workload	DJ
Intellectual Property	CT (Local)
Leaves and Absences	DEC
Miscellaneous Instructional Policies	EJA
Mission and Purpose	AD (Legal and Local)
Personal/Academic Conduct	DH
Personnel-Management Relations Employee Complaints	DGBA
Personnel Records	DBA
Recruitment and Selection	BF
Reduction in Force	DMC
Sexual Harassment	DIA
Professional Development	DK
Student Absences	FC
Substance and Alcohol Abuse	DH
Term Contract Dismissal	DMAA
Termination/Non-Renewal	DM, DMC
Use of Tobacco Products	GFA (Local)
Workers' Compensation	CKE